

**BOARD-IN-CONFIDENCE****FOOD STANDARDS AUSTRALIA NEW ZEALAND  
TE MANA KOUNGA KAI – ĀHITEREIRIA ME AOTEAROA****THIRTY-EIGHTH MEETING****Wednesday, 2 December 2009****Thursday, 3 December 2009****CANBERRA****AGENDA****WEDNESDAY, 2 DECEMBER 2009****CLOSED SESSION** **9.00AM – 10.00AM**

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| <b>A1</b> | <b>DECLARATION OF INTERESTS BY MEMBERS</b>                   | <b>10.00AM – 10.05AM</b> |
| <b>A2</b> | <b>MINUTES</b><br>Minutes from FSANZ37 Board Meeting         | <b>10.05AM – 10.10AM</b> |
| <b>A3</b> | <b>ACTION ARISING</b>  | <b>10.10AM – 10.15AM</b> |
| <b>A4</b> | <b>REPORT FROM THE CHIEF EXECUTIVE OFFICER</b><br>[REDACTED] | <b>10.15AM – 10.30AM</b> |

**MORNING TEA** **10.30AM – 10.45AM****STANDARDS MATTERS FOR DECISION**

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| <b>B1</b> | <u><i>Approval</i></u><br><b>APPLICATION A1006 – FOOD DERIVED FROM<br/>HERBICIDE-TOLERANT SOYBEAN LINE DP-356043-5</b><br>[REDACTED] | <b>10.45AM – 11.10AM</b> |
| <b>B2</b> | <b>APPLICATION A1018 – FOOD DERIVED FROM HIGH<br/>OLEIC OIL SOYBEAN LINE DP-305423-1</b><br>[REDACTED]                               | <b>11.10AM – 11.30AM</b> |
| <b>B3</b> | <u><i>Draft Assessment</i></u><br><b>APPLICATION A601 – DEFINITION OF ‘WINE-BASED<br/>BEVERAGE’</b><br>[REDACTED]                    | <b>11.30AM – 12.00PM</b> |
| <b>B4</b> | <b>APPLICATION A603 – RED 3 ERYTHROSINE IN FOOD<br/>COLOURING PREPARATIONS</b><br>[REDACTED]   | <b>12.00PM – 12.15PM</b> |

**BOARD-IN-CONFIDENCE**

<b>B5</b>	<u><i>1<sup>ST</sup> ASSESSMENT REPORT</i></u> <b>PROPOSAL P1007 – PRIMARY PRODUCTION &amp; PROCESSING REQUIREMENTS FOR DAIRY (RAW MILK) PRODUCTS</b> [REDACTED]	<b>12.15PM – 12.30PM</b>
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**LUNCH BREAK**

**12.30PM – 1.15PM**

**STRATEGIC MATTERS FOR DISCUSSION AND  
NOTING OR DECISION**

<b>C1</b>	<b>SCIENCE STRATEGY 2010-15 AND FIRST ANNUAL IMPLEMENTATION PLAN</b> [REDACTED]	<b>1.15PM – 1.30PM</b>
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<b>C2</b>	<b>REPUTATION MANAGEMENT</b> [REDACTED]	<b>1.30PM – 1.45PM</b>
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<b>C3</b>	<b>FSANZ GOVERNANCE - REVISED BOARD CHARTER, BOARD WORK PLAN, GOVERNANCE FRAMEWORK &amp; BOARD MEETING EVALUATION</b> [REDACTED]	<b>1.45PM – 2.15PM</b>
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**REPORTS FOR DISCUSSION AND NOTING OR  
DECISION**

<b>D1</b>	<b>BOVINE SPONGIFORM ENCEPHALOPATHY (BSE)</b> [REDACTED]	<b>2.15PM – 2.45PM</b>
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**AFTERNOON TEA**

**2.45PM – 3.00PM**

**PRESENTATION – PROTIVITI**

**3.00PM – 4.00PM**

**BRIEFING PAPER 1:**

- **INTERNAL AUDIT PLAN 2009-12**
- **AGENCY-WIDE RISK ASSESSMENT (ENTERPRISE  
RISKS)**
- **FRAUD RISK ASSESSMENT**
- **FRAUD CONTROL PLAN**
- **DRAFT GOVERNANCE FRAMEWORK**
- **PROTIVITI SERVICE CHARTER**

**BRIEFING PAPER 2:**

- **SALARIES & ENTITLEMENTS AUDIT REPORT**

**BOARD/EXECUTIVE HAPPY HOUR WITH  
STAFF & PRESENTATION OF CHAIR'S  
ANNUAL DEVELOPMENT AWARD**

**4.00PM – 5.00PM**  
Ground Floor (behind Reception)

**BOARD-IN-CONFIDENCE**

**THURSDAY, 3 DECEMBER 2009**

	<b>PRESENTATION TO THE BOARD – [REDACTED] [REDACTED] - REFRESHER ON “HAVING REGARD TO” AND DISCUSSION ON “DECISION MAKING AND EVIDENCE”</b>	<b>9.00AM – 10.00AM</b>
<b>D2</b>	<b>PRELIMINARY REVIEW OF THE LABELLING COSTS OF GENETICALLY MODIFIED (GM) FOODS [REDACTED]</b>	<b>10.00AM – 10.15AM</b>
<b>D3</b>	<b>UPDATE ON APPLICATION A1019 – EXCLUSIVE USE OF PHYTOSTEROL ESTERS IN REDUCED-FAT CHEESE PRODUCTS AND APPLICATION A1024 – EQUIVALENCE OF PLANT STANOLS, AND THEIR FATTY ACIDS ESTERS [REDACTED]</b>	<b>10.15AM – 10.30AM</b>
	<b><u>MORNING TEA - ANAO AUDITORS</u></b>	<b>10.30AM – 10.45AM</b>
<b>D4</b>	<b>COST RECOVERY REVIEW [REDACTED]</b>	<b>10.45AM – 11.00AM</b>
<b>D5</b>	<b>PROGRESS ON FSANZ SCIENTIFIC ACTIVITIES AND PARTICIPATION IN INTERNATIONAL AND NATIONAL FORUMS [REDACTED]</b>	<b>11.00AM – 11.15AM</b>
<b>D6</b>	<b>REPORT FROM IMPLEMENTATION SUB COMMITTEE CHAIR [REDACTED]</b>	<b>11.15AM – 11.30AM</b>
<b>D7</b>	<b>REPORT FROM CHAIR OF FARMC [REDACTED]</b>	<b>11.30AM – 11.45AM</b>
	<b><u>REPORTS FOR NOTING ONLY</u></b>	
<b>E1</b>	<b>STANDARDS WORK PROGRAM – PROJECTED TIMELINES [REDACTED]</b>	
<b>E2</b>	<b>SIGNIFICANT CORRESPONDENCE [REDACTED]</b>	
<b>E3</b>	<b>UPDATE ON THE STATUS OF POLICY GUIDELINES AND PROJECT WORK Food Regulation Secretariat</b>	
	<b>CONCLUSION OF BOARD MEETING - BOARD MEETING EVALUATION DISCUSSION</b>	

## **BOARD-IN-CONFIDENCE**

### **EXTRA ACTIVITIES**

**‘REPUTATION MANAGEMENT’ PRESENTATION BY  
ANOP - [REDACTED] (TUESDAY, 1 DECEMBER:  
4.00-5.00PM)**

**FARMC28 MEETING  
(TUESDAY, 1 DECEMBER: 5.00-6.00PM)**

**PRESENTATION TO THE BOARD BY PROTIVITI –  
[REDACTED] [REDACTED] [REDACTED]  
(WEDNESDAY, 2 DECEMBER: 3.00-4.00PM)**

**INCLUDES 2 BRIEFING PAPERS:**

**BRIEFING PAPER 1:**

- **INTERNAL AUDIT PLAN 2009-12**
- **AGENCY-WIDE RISK ASSESSMENT  
(ENTERPRISE RISKS)**
- **FRAUD RISK ASSESSMENT**
- **FRAUD CONTROL PLAN**
- **DRAFT GOVERNANCE FRAMEWORK**
- **PROTIVITI SERVICE CHARTER**

**BRIEFING PAPER 2:**

- **SALARIES & ENTITLEMENTS AUDIT  
REPORT**

**BOARD/EXECUTIVE HAPPY HOUR WITH STAFF &  
PRESENTATION OF CHAIR’S ANNUAL DEVELOPMENT  
AWARD  
(Wednesday, 2 December: 4.00 – 5.00pm)**

**BOARD/EXECUTIVE DINNER – CHAIRMAN AND YIP  
RESTAURANT, 108 BUNDA STREET, CANBERRA CITY  
(Wednesday, 2 December: 7.00 for 7.30pm)**

**[REDACTED] – RETURN VISIT  
(THURSDAY, 3 DECEMBER: 9.00-10.00AM)**

**MORNING TEA WITH ANAO AUDITORS [REDACTED]  
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]  
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]**

**(Thursday, 3 December: 10.30 – 10.45am)**